

GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT

STRATEGIC HIRE REQUEST

May 22, 2019

Date

Site	Position	Justification
<input checked="" type="checkbox"/> GC <input type="checkbox"/> CC <input type="checkbox"/> DS	<p>Please include:</p> <p>Financial Aid Technician</p> <p>CSEA</p> <p>Position # CL-00605</p> <p>1.0 FTE</p> <p>Financial Aid Department</p>	<p>1. What will the position do?</p> <ul style="list-style-type: none"> ○ This position performs specialized duties and provides technical support for financial aid programs and services such as Pell grant reconciliation, overpayments and Return of Title IV (R2T4) processing. They are the point person in coordinating with Common Origination & Disbursement (COD) and other agencies on a variety of federal processing, reporting and reconciliation issues. <p>2. Current status of position?</p> <ul style="list-style-type: none"> ○ Filling a vacancy due to an internal promotion. <p>3. Strategic Staffing Rationale</p> <p>Please address at least one of the following items when answering the questions below (provide specific details):</p> <p>Legal Mandates & Critical threshold of educational support services – the Grossmont College Financial Aid office processes over 19,000 applications each year and awarded more than 36 million dollars in federal, state and institutional aid for 2017-2018. This position is crucial to maintaining critical support services offered directly to our neediest students and to also meet continued legal requirements for coordination and implementation of the federal Pell Grant and Direct Loan programs.</p> <p>4. Budget Impact – Identify the Following:</p> <ul style="list-style-type: none"> a. The position and funding are currently included in this year’s budget. b. Key code and Object code: 1331091 BFAP Categorical Funding. c. Fiscal Impact: <ul style="list-style-type: none"> i. Salary amount: \$43,320 at Step B plus \$21,227 in benefits for a total of \$64,547. d. RAF impact (check one): <ul style="list-style-type: none"> <input type="checkbox"/> Include in RAF calculation <input checked="" type="checkbox"/> No impact – replacement (vacant one year or less) <input checked="" type="checkbox"/> No impact – funded by <u>BFAP</u> Restricted Funds <input type="checkbox"/> No impact – funded by _____ <input type="checkbox"/> No impact – restructure within existing funds <input type="checkbox"/> No impact – reallocation of faculty FTE resulting in new position number